

**THE VILLAGE PLAYGROUP**  
**(Charity Number 803323)**

**ANNUAL REPORT and**  
**FINANCIAL STATEMENTS**  
**for year ended 31 AUGUST 2020**

**THE VILLAGE PLAYGROUP  
(Registered Charity No 803323)**

**TRUSTEES' ANNUAL REPORT for the year ended 31 August 2020**

The Charity Trustees present their Report for the period 1 September 2019 to 31 August 2020

The Village Playgroup is registered with the Charity Commission number 803323 and was established in 1997 with a PLA Constitution.

The Charity is administered by a Management Committee comprising:

Chair	Sheena Baldwin
Secretary	Kerry Law
Treasurer	Karen Bowering
Vice Chair	
Members	Simon Law, Rachel Smith, Helen Rose, Emma Phillips

The above Committee Members were elected at the Annual General Meeting held on 11 October 2019.

**Objects, Organisation and Activities**

The object of the Charity is to provide pre school facilities for Under Fives in and around the village of Werrington, Peterborough.

**Review of Progress and Achievements**

We have received tremendous support from the Management Committee, parents and staff during what has been a very challenging year. Due to the outbreak of Covid-19, the Playgroup was forced to close in March until the end of the school year. Many fund raising activities had to be cancelled due to the restrictions the pandemic caused on people gathering together. The Management Committee took this opportunity to successfully undertake new initiatives to raise money online. Without this support, the funding for the 3 and 4 year old children still being given by the Government and some staff being furloughed, the Village Playgroup could have been in the position of having to close its doors. However, at the end of the year we have managed to retain funds in the bank account and can report that a profit has been made which will enable us to continue.

**Finances**

The Playgroups' Bankers are Santander  
Independent Examiner is Mark Ruffles of Mark J Ruffles & Co 4 Baron Court, Werrington, Peterborough PE4 7ZE

On behalf of the Managing Trustees  
2020

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE VILLAGE PLAYGROUP (Registered Charity No 803323)**

I report on the accounts of The Village Playgroup for the year ended 31 August 2020 which are set out on pages 4, 5 and 6 which have been prepared on the basis of the accounting policies set out on page 7.

**Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity Trustees consider that an audit is not required for the year (under Section 144(2) of the Charities Act 2011 (the Act)) and that an Independent Examination is needed. It is my responsibility to examine the accounts under Section 145 of the Act, to follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 145(5)(b) of the Act and to state whether particular matters have come to my attention.

**Basis of Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with Section 130 of the Act:  
and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Ruffles  
Independent Examiner

**THE VILLAGE PLAYGROUP (Registered Charity No 803323)**  
**RECEIPTS and PAYMENTS ACCOUNTS**  
**For the year ended 31 August 2020**

<b>INCOME RECEIPTS</b>	General Fund
Donations, Legacies and other receipts	3032.00
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<b>Total Donated Income</b>	<b>3032.00</b>
<b>Operating Activities to further Charity Objects</b>	
Fees	8383.00
3yr and 4yr old Funding	42831.12
Parent and Toddlers	3042.38
	-----
Total Charitable Objects	54526.50
<b>Operating Activities to generate Funds</b>	
Bingo	557.00
Carnival	0.00
Christmas Fayre	1074.40
Christmas Party	40.03
Christmas Raffle	1120.00
Easter Fair	87.50
Nearly New Sale	914.05
Spooky Party	463.00
Other	1176.23
Social Media	1174.80
Bags 2 School	252.00
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<b>Total Fund Raising</b>	<b>6859.01</b>
<b>Total Income</b>	<b>64147.51</b>
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**THE VILLAGE PLAYGROUPO (Registered Charity No 803323)**  
**RECEIPTS and PAYMENTS ACCOUNTS**  
**For the year ended 31 August 2020**

<b>PAYMENTS</b>	General Fund
<b>Donation Expenditure</b>	0.00
<b>Payments to Generate Funds</b>	
Fundraising Events	
Easter Fair	39.80
Nearly New Sales	37.00
	-----
<b>Total Payments to Generate Funds</b>	<b>76.80</b>
<b>Operating Activities</b>	
Wages	51914.89
Tax and NIC	1985.18
Rent	4298.01
Training	210.00
EY Log	561.60
Consumables	255.39
Outing	100.00
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<b>Total Charitable objects</b>	<b>59325.07</b>
<b>Management &amp; Administration</b>	
Insurance/Computer/Post/Stationery/ Telephone/Bookkeeper etc	1096.49
Membership	307.40
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<b>Total Management &amp; Administration</b>	<b>1403.89</b>
<b>TOTAL EXPENDITURE</b>	<b>60805.76</b>
	=====
Net of Receipts /Payments	<b>3341.75</b>
Cash funds b/fwd	10936.74
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Net Assets	14278.49
	=====

All the Charity's operations are classed as continued. Movements on reserves and all recognised gains and losses are shown above.

**THE VILLAGE PLAYGROUP (Registered Charity No 803323)**  
**STATEMENT of ASSETS and LIABILITIES**  
**At end of year as at 31 August 2020**

**CASH FUNDS**

Santander Account	14238.49
Cash In Hand	40.00
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<b>TOTAL CASH FUNDS</b>	<b>14278.49</b>

**Assets retained for Charity's Use**

Fixture & Fittings	0.00
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**Debtors**

Debtors due within one year	0.00
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**Liabilities**

Liabilities due within One year	0.00
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<b>NET ASSETS</b>	<b>14238.49</b>
	=====

The notes on page 7 form part of these financial statements.

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

K BOWERING  
TREASURER

SUE GAGE  
BOOK KEEPER

DATE: 16 OCTOBER 2020

**THE VILLAGE PLAYGROUP**  
**NOTES TO THE ACCOUNTS for the year ended 31 August 2020**

**1. Accounting Policies:**

- (a) The accounts have been prepared in accordance with the Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005).
- (b) Voluntary income is received by way of donations and gifts and is included in full in the Financial Statements when received. Gifts in kind are valued at their estimated value to the Charity and included under the appropriate heading when received.
- (c) Intangible Income is valued and included in income to the extent that it represents goods or services which would otherwise be purchased. Where it is not possible to value the goods or services, such as volunteer time, the accounts do not include them.
- (d) Grants including grants for the purchase of fixed assets are recognised in full in the Financial Statements in the year in which they are received.
- (e) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- (f) Unrestricted funds are donations and other income received or generated for the objects of the Charity without further specified purpose and are available as general funds.
- (g) Fixed Assets are for use by the Charity in fulfilling its main charitable objects and are capitalised and depreciated. Depreciation is provided on all fixed assets at rates calculated to write off the cost of each asset over its estimated useful life, which in all cases is set at four years.

<b>2. Grants:</b>	<b>2019/2020</b>
	£
None	0.00

<b>3. Staff Emoluments:</b>	<b>2019/2020</b>
Total emoluments - Play leader	
Deputy play leader and play workers	51914.89

<b>4. Debtors:</b>
None

<b>5. Liabilities:</b>	
£ (Inland Revenue – Tax and NIC payment)	0.00

<b>6. Trustees' Remuneration and Expenses:</b>
No payments were made to Trustees

<b>7. Fixed Assets</b>
None.

9