

**THE VILLAGE PLAYGROUP**  
**(Charity Number 803323)**

**ANNUAL REPORT and**  
**FINANCIAL STATEMENTS**  
**for year ended 31 AUGUST 2018**

**THE VILLAGE PLAYGROUP  
(Registered Charity No 803323)**

**TRUSTEES' ANNUAL REPORT for the year ended 31 August 2018**

The Charity Trustees present their Report for the period 1 September 2017 to 31 August 2018

The Village Playgroup is registered with the Charity Commission number 803323 and was established in 1997 with a PLA Constitution.

The Charity is administered by a Management Committee comprising:

Chair	Zoe Phillips
Secretary	Elizabeth Penniston
Treasurer	Lisa Faull
Vice Chair	
Members	Kerry Coates, Helen Wilson

The above Committee Members were elected at the Annual General Meeting held on 13 October 2017.

**Objects, Organisation and Activities**

The object of the Charity is to provide pre school facilities for Under Fives in and around the village of Werrington, Peterborough.

**Review of Progress and Achievements**

We have received tremendous support from the new Management Committee and parents this year and there have been many fund raising activities that have taken place to boost the funds of the Preschool. We have invested heavily in new equipment both in and outdoors with the outside play area having had a major overhaul. We have had two educational visits during the year, both of which have enhanced the childrens' learning whilst being great fun.

**Finances**

The Playgroups' Bankers are Santander  
Independent Examiner is Mark Ruffles of Mark J Ruffles & Co 4 Baron Court, Werrington,  
Peterborough PE4 7ZE

On behalf of the Managing Trustees  
2018

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE VILLAGE PLAYGROUP (Registered Charity No 803323)**

I report on the accounts of The Village Playgroup for the year ended 31 August 2018 which are set out on pages 4, 5 and 6 which have been prepared on the basis of the accounting policies set out on page 7.

**Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity Trustees consider that an audit is not required for the year (under Section 144(2) of the Charities Act 2011 (the Act)) and that an Independent Examination is needed. It is my responsibility to examine the accounts under Section 145 of the Act, to follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 145(5)(b) of the Act and to state whether particular matters have come to my attention.

**Basis of Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with Section 130 of the Act:  
and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Ruffles  
Independent Examiner

**THE VILLAGE PLAYGROUP (Registered Charity No 803323)**  
**RECEIPTS and PAYMENTS ACCOUNTS**  
**For the year ended 31 August 2018**

<b>INCOME RECEIPTS</b>	General Fund
Donations, Legacies and other receipts	3,111.97
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<b>Total Donated Income</b>	<b>3,111.97</b>
<b>Operating Activities to further Charity Objects</b>	
Fees	9,927.50
3yr and 4yr old Funding	54,683.83
Parent and Toddlers	3,889.87
	-----
Total Charitable Objects	68,501.20
<b>Operating Activities to generate Funds</b>	
Bingo	619.00
Carnival	345.70
Christmas Fayre	831.61
Christmas Party	48.10
Christmas Raffle	700.20
Easter Table Top	813.78
Easy Fundraising.org	32.35
Nearly New Sale	1301.80
Photo Sales	267.03
Spooky Party	398.70
Fun Day Dragon	322.98
Other	77.70
Bags 2 School	264.00
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<b>Total Fund Raising</b>	<b>6022.95</b>
<b>Total Income</b>	<b>77636.12</b>
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**THE VILLAGE PLAYGROUPO (Registered Charity No 803323)**  
**RECEIPTS and PAYMENTS ACCOUNTS**  
**For the year ended 31 August 2018**

<b>PAYMENTS</b>	General Fund
<b>Donation Expenditure</b>	0.00
<b>Payments to Generate Funds</b>	
Fundraising Events	
Christmas Fayre	15.91
Fun day Dragon	16.58
Christmas Party	81.94
Easter Table Top	56.00
Nearly New Sale	147.26
Other	105.60
Photos	140.83
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<b>Total Payments to Generate Funds</b>	564.12
<b>Operating Activities</b>	
Wages	63733.66
Tax and NIC	3681.33
Rent	6164.00
Training	1808.50
Equipment	5240.86
Consumables	1072.59
SEN	47.17
Outing	295.00
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<b>Total Charitable objects</b>	82043.11
<b>Management &amp; Administration</b>	
Insurance/Computer/Post/Stationery/ Telephone/Bookkeeper etc	3635.90
Membership	533.00
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<b>Total Management &amp; Administration</b>	4168.90
<b>TOTAL EXPENDITURE</b>	86776.13
	=====
Net of Receipts /Payments	-9140.01
Cash funds b/fwd	30444.44
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Net Assets	21304.43
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All the Charity's operations are classed as continued. Movements on reserves and all recognised gains and losses are shown above.

**THE VILLAGE PLAYGROU (Registered Charity No 803323)**  
**STATEMENT of ASSETS and LIABILITIES**  
**At end of year as at 31 August 2018**

**CASH FUNDS**

Santander Account	21264.43
Cash In Hand	40.00
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<b>TOTAL CASH FUNDS</b>	<b>21304.43</b>

**Assets retained for Charity's Use**

Fixture & Fittings	0.00
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**Debtors**

Debtors due within one year	0.00
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**Liabilities**

Liabilities due within One year	0.00
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**NET ASSETS**                      **21304.43**

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The notes on page 7 form part of these financial statements.

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

L FAULL  
TREASURER

SUE GAGE  
BOOK KEEPER

DATE: 12 OCTOBER 2018

**THE VILLAGE PLAYGROUP**  
**NOTES TO THE ACCOUNTS for the year ended 31 August 2018**

**1. Accounting Policies:**

- (a) The accounts have been prepared in accordance with the Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005).
- (b) Voluntary income is received by way of donations and gifts and is included in full in the Financial Statements when received. Gifts in kind are valued at their estimated value to the Charity and included under the appropriate heading when received.
- (c) Intangible Income is valued and included in income to the extent that it represents goods or services which would otherwise be purchased. Where it is not possible to value the goods or services, such as volunteer time, the accounts do not include them.
- (d) Grants including grants for the purchase of fixed assets are recognised in full in the Financial Statements in the year in which they are received.
- (e) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- (f) Unrestricted funds are donations and other income received or generated for the objects of the Charity without further specified purpose and are available as general funds.
- (g) Fixed Assets are for use by the Charity in fulfilling its main charitable objects and are capitalised and depreciated. Depreciation is provided on all fixed assets at rates calculated to write off the cost of each asset over its estimated useful life, which in all cases is set at four years.

<b>2. Grants:</b>	<b>2017/2018</b>
	£
None	0.00

<b>3. Staff Emoluments:</b>	<b>2017/2018</b>
Total emoluments - Play leader	
Deputy play leader and play workers	63,733.66

<b>4. Debtors:</b>
None

<b>5. Liabilities:</b>	
£ (Inland Revenue – Tax and NIC payment)	0.00

<b>6. Trustees' Remuneration and Expenses:</b>
No payments were made to Trustees

<b>7. Fixed Assets</b>
None.