

**THE VILLAGE PLAYGROUP  
(Charity Number 803323)**

**ANNUAL REPORT and  
FINANCIAL STATEMENTS  
for year ended 31 AUGUST 2017**

**THE VILLAGE PLAYGROUP**  
**(Registered Charity No 803323)**

**TRUSTEES' ANNUAL REPORT for the year ended 31 August 2017**

The Charity Trustees present their Report for the period 1 September 2016 to 31 August 2017

The Village Playgroup is registered with the Charity Commission number 803323 and was established in 1997 with a PLA Constitution.

The Charity is administered by a Management Committee comprising:

Chair	Jane Squirrell
Secretary	Bryoney Abell
Treasurer	Maria Harrison
Vice Chair	Lisa Griffiths
Members	Danielle Carver, Sabrina Bezkorowajnyj, Julie Newell, Jennifer Aldred

The above Committee Members were elected at the Annual General Meeting held on 14 October 2016.

**Objects, Organisation and Activities**

The object of the Charity is to provide pre school facilities for Under Fives in and around the village of Werrington, Peterborough.

**Review of Progress and Achievements**

We have ran at full capacity for the majority of the year and have a waiting list of families wishing to join us. We have again received tremendous support from the Management Committee and parents and have been extremely successful with the fundraising initiatives that have taken place during the year. Donations from various sources have been gratefully received throughout the year which have been used replace toys, tables and other equipment that has worn out. We have had two educational visits during the year, both of which have enhanced the childrens' learning whilst being great fun. We have welcomed two new members of staff who are currently in the process of training to attain their Level 3 in Childcare.

**Finances**

The Playgroups' Bankers are Santander  
Independent Examiner is Mark Ruffles of Mark J Ruffles & Co 4 Baron Court, Werrington,  
Peterborough PE4 7ZE

On behalf of the Managing Trustees  
2017

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE VILLAGE PLAYGROUP (Registered Charity No 803323)**

I report on the accounts of The Village Playgroup for the year ended 31 August 2017 which are set out on pages 4, 5 and 6 which have been prepared on the basis of the accounting policies set out on page 7.

**Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity Trustees consider that an audit is not required for the year (under Section 144(2) of the Charities Act 2011 (the Act)) and that an Independent Examination is needed. It is my responsibility to examine the accounts under Section 145 of the Act, to follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 145(5)(b) of the Act and to state whether particular matters have come to my attention.

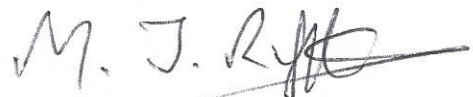
**Basis of Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- (a) to keep accounting records in accordance with Section 130 of the Act:  
and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Ruffles  
Independent Examiner

5th October, 2017

**THE VILLAGE PLAYGROUP (Registered Charity No 803323)**  
**RECEIPTS and PAYMENTS ACCOUNTS**  
**For the year ended 31 August 2017**

<b>INCOME RECEIPTS</b>	General Fund
Donations, Legacies and other receipts	1295.17
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<b>Total Donated Income</b>	<b>1295.17</b>

**Operating Activities to further  
Charity Objects**

Fees	12973.00
3yr and 4yr old Funding	48567.10
Parent and Toddlers	4324.64
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<b>Total Charitable Objects</b>	<b>65864.74</b>

**Operating Activities to generate  
Funds**

Bags 2 School	200.00
Bingo	724.50
Carnival	477.70
Christmas Fayre	985.16
Christmas Party	50.00
Christmas Raffle	653.00
Easter Fair	957.25
EasyFundrasing .org	78.72
Fun Day Serpentine Green	3051.12
Fun Day The Dragon	364.40
Nearly New Sales	1491.61
Other	425.72
Photo sales	216.87
Spooky Party	413.50
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<b>Total Fund Raising</b>	<b>10089.55</b>

<b>Total Income</b>	<b>77249.46</b>
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**THE VILLAGE PLAYGROUP (Registered Charity No 803323)**  
**RECEIPTS and PAYMENTS ACCOUNTS**  
**For the year ended 31 August 2017**

<b>PAYMENTS</b>	<b>General Fund</b>
<b>Donation Expenditure</b>	
Carnival	30.00
Fun Day Serpentine Green	200.00
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<b>TOTAL Donation</b>	<b>230.00</b>
<b>Fundraising Expenses</b>	
Carnival	105.42
Christmas Fayre	42.44
Christmas Party	6.00
Easter Fair	78.30
Nearly New Sale	136.94
Other	9.72
Photos	126.75
Spooky Party	20.00
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<b>TOTAL Fundraising Expenses</b>	<b>525.57</b>
Management & Administration	156.29
Insurance, General Costs	3366.16
Membership Fees	607.06
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<b>TOTAL Management &amp; Administration</b>	<b>4129.51</b>
<b>Operating Expenses</b>	
Consumables	820.32
Equipment	734.32
EYPP	48.58
Outing	382.10
Rent	4845.50
Tax & NIC	1736.68
Training	2002.50
Wages	59962.46
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<b>TOTAL Operating Expenses</b>	<b>70532.46</b>
Net of Receipts /Payments	1831.92
Cash funds b/fwd	28612.52
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Net Assets	<u><u>30444.44</u></u>

All the Charity's operations are classed as continued. Movements on reserves and all recognised gains and losses are shown above.



**THE VILLAGE PLAYGROUP (Registered Charity No 803323)**  
**STATEMENT of ASSETS and LIABILITIES**  
**At end of year as at 31 August 2017**

**CASH FUNDS**

Santander Account	30404.44
Cash In Hand	40.00
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<b>TOTAL CASH FUNDS</b>	<b>30444.44</b>

**Assets retained for Charity's Use**

Fixture & Fittings	0.00
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**Debtors**

Debtors due within one year	0.00
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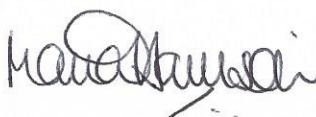
**Liabilities**


Liabilities due within One year	0.00
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<b>NET ASSETS</b>	<b>30444.44</b>
	=====

The notes on page 7 form part of these financial statements.

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

  
M HARRISON  
TREASURER

  
SUE GAGE  
BOOK KEEPER

DATE: 13 October 2017

**THE VILLAGE PLAYGROUP**  
**NOTES TO THE ACCOUNTS for the year ended 31 August 2017**

**1. Accounting Policies:**

- (a) The accounts have been prepared in accordance with the Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005).
- (b) Voluntary income is received by way of donations and gifts and is included in full in the Financial Statements when received. Gifts in kind are valued at their estimated value to the Charity and included under the appropriate heading when received.
- (c) Intangible Income is valued and included in income to the extent that it represents goods or services which would otherwise be purchased. Where it is not possible to value the goods or services, such as volunteer time, the accounts do not include them.
- (d) Grants including grants for the purchase of fixed assets are recognised in full in the Financial Statements in the year in which they are received.
- (e) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- (f) Unrestricted funds are donations and other income received or generated for the objects of the Charity without further specified purpose and are available as general funds.
- (g) Fixed Assets are for use by the Charity in fulfilling its main charitable objects and are capitalised and depreciated. Depreciation is provided on all fixed assets at rates calculated to write off the cost of each asset over its estimated useful life, which in all cases is set at four years.

<b>2. Grants:</b>	<b>2016/2017</b>
	<b>£</b>
None	0.00

<b>3. Staff Emoluments:</b>	<b>2016/2017</b>
Total emoluments - Play leader	
Deputy play leader and play workers	55962.46

<b>4. Debtors:</b>
None

<b>5. Liabilities:</b>	
£ (Inland Revenue – Tax and NIC payment)	0.00

<b>6. Trustees' Remuneration and Expenses:</b>
No payments were made to Trustees

<b>7. Fixed Assets</b>
None.