

THE VILLAGE PLAYGROUP
(Charity Number 803323)

ANNUAL REPORT and
FINANCIAL STATEMENTS
for year ended 31 AUGUST 2016

**THE VILLAGE PLAYGROUP
(Registered Charity No 803323)**

TRUSTEES' ANNUAL REPORT for the year ended 31 August 2016

The Charity Trustees present their Report for the period 1 September 2015 to 31 August 2016

The Village Playgroup is registered with the Charity Commission number 803323 and was established in 1997 with a PLA Constitution.

The Charity is administered by a Management Committee comprising:

Chair	Jane Squirrell
Secretary	Sonia Nicholls
Treasurer	Maria Harrison
Vice Chair	Lisa Griffiths
Members	Rebecca Matthews, Danielle Carver, Heidi Prudhoe

The above Committee Members were elected at the Annual General Meeting held on 16 October 2015.

Objects, Organisation and Activities

The object of the Charity is to provide pre school facilities for Under Fives in and around the village of Werrington, Peterborough.

Review of Progress and Achievements

We had an Ofsted Inspection on 28 September 2015 and were awarded a rating of Outstanding in all four areas of inspection, a result of which we are extremely proud. We have once again ran at full capacity for the majority of the year and have a waiting list of families wishing to join us. We have received tremendous support from the Management Committee and parents and have been extremely successful with the fundraising initiatives that have taken place during the year. We were also fortunate to receive donations from various sources throughout the year which have been used replace toys, tables and other equipment that has worn out. We have had two educational visits during the year, both of which have enhanced the childrens' learning whilst being great fun.

Finances

The Playgroups' Bankers are Santander
Independent Examiner is Mark Ruffles of Mark J Ruffles & Co 4 Baron Court, Werrington,
Peterborough PE4 7ZE

On behalf of the Managing Trustees
2016

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE VILLAGE PLAYGROUP (Registered Charity No 803323)**

I report on the accounts of The Village Playgroup for the year ended 31 August 2016 which are set out on pages 4, 5 and 6 which have been prepared on the basis of the accounting policies set out on page 7.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity Trustees consider that an audit is not required for the year (under Section 144(2) of the Charities Act 2011 (the Act)) and that an Independent Examination is needed. It is my responsibility to examine the accounts under Section 145 of the Act, to follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 145(5)(b) of the Act and to state whether particular matters have come to my attention.

Basis of Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with Section 130 of the Act:
and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Ruffles
Independent Examiner

THE VILLAGE PLAYGROUP (Registered Charity No 803323)
RECEIPTS and PAYMENTS ACCOUNTS
For the year ended 31 August 2016

INCOME RECEIPTS	General Fund
Donations, Legacies and other receipts	2147.95

Total Donated Income	2147.95
Operating Activities to further Charity Objects	
Fees	11079.93
3yr and 4yr old Funding	43823.58
EYPP	20.00
Parent and Toddlers	4409.84

Total Charitable Objects	59333.35
Operating Activities to generate Funds	
Bingo	829.50
Carnival	432.74
Christmas Fayre	1109.18
Christmas Party	47.29
Christmas Raffle	741.00
Easter Table Top	1075.20
Easy Fundraising.org	88.66
Ink2Cash	149.25
Nearly New Sale	1620.84
Photo Sales	220.88
Fun Day Serpentine Green	2855.97
Fun Day Cock Inn	578.67
Other	461.40
Bags 2 School	272.00

Total Fund Raising	10482.58
Total Income	71963.88
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THE VILLAGE PLAYGROU (Registered Charity No 803323)
RECEIPTS and PAYMENTS ACCOUNTS
For the year ended 31 August 2016

PAYMENTS	General Fund
Donation Expenditure	1576.27
Payments to Generate Funds	
Fundraising Events	
Carnival	82.90
Christmas Fayre	84.89
Christmas Party	104.09
Easter Table Top	10.59
Nearly New Sale	127.50
Photos	121.87
Fun Day Serpentine Green	25.00
Christmas Raffle	36.00

Total Payments to Generate Funds	592.84
Operating Activities	
Wages	53747.62
Tax and NIC	2172.17
Rent	5243.50
Training	430.70
Equipment	879.10
Consumables	500.50
EYPP	78.73
Outing	365.00

Total Charitable objects	63417.32
Management & Administration	
Insurance/Computer/Post/Stationery/ Telephone/Bookkeeper etc	4655.82
Membership	60.00

Total Management & Administration	4715.82
TOTAL EXPENDITURE	70302.25
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Net of Receipts /Payments	1661.63
Cash funds b/fwd	26950.89

Net Assets	28612.52
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All the Charity's operations are classed as continued. Movements on reserves and all recognised gains and losses are shown above.

THE VILLAGE PLAYGROUP (Registered Charity No 803323)
STATEMENT of ASSETS and LIABILITIES
At end of year as at 31 August 2016

CASH FUNDS

Santander Account	28572.52
Cash In Hand	40.00

TOTAL CASH FUNDS	28,612.52

Assets retained for Charity's Use

Fixture & Fittings	0.00
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Debtors

Debtors due within one year	0.00
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Liabilities

Liabilities due within One year	0.00

NET ASSETS **28612.52**
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The notes on page 7 form part of these financial statements.

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

M HARRISON
TREASURER

SUE GAGE
BOOK KEEPER

DATE: 14 October 2016

THE VILLAGE PLAYGROUP
NOTES TO THE ACCOUNTS for the year ended 31 August 2016

1. Accounting Policies:

- (a) The accounts have been prepared in accordance with the Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005).
- (b) Voluntary income is received by way of donations and gifts and is included in full in the Financial Statements when received. Gifts in kind are valued at their estimated value to the Charity and included under the appropriate heading when received.
- (c) Intangible Income is valued and included in income to the extent that it represents goods or services which would otherwise be purchased. Where it is not possible to value the goods or services, such as volunteer time, the accounts do not include them.
- (d) Grants including grants for the purchase of fixed assets are recognised in full in the Financial Statements in the year in which they are received.
- (e) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- (f) Unrestricted funds are donations and other income received or generated for the objects of the Charity without further specified purpose and are available as general funds.
- (g) Fixed Assets are for use by the Charity in fulfilling its main charitable objects and are capitalised and depreciated. Depreciation is provided on all fixed assets at rates calculated to write off the cost of each asset over its estimated useful life, which in all cases is set at four years.

2. Grants:	2015/2016
	£
None	0.00

3. Staff Emoluments:	2015/2016
Total emoluments - Play leader	
Deputy play leader and play workers	55919.79

4. Debtors:
None

5. Liabilities:	
£ (Inland Revenue – Tax and NIC payment)	0.00

6. Trustees' Remuneration and Expenses:
No payments were made to Trustees

7. Fixed Assets
None.