

THE VILLAGE PLAYGROUP
(Charity Number 803323)

ANNUAL REPORT and
FINANCIAL STATEMENTS
for year ended 31 AUGUST 2012

**THE VILLAGE PLAYGROUP
(Registered Charity No 803323)**

TRUSTEES' ANNUAL REPORT for the year ended 31 August 2012

The Charity Trustees present their Report for the period 1 September 2011 to 31 August 2012

The Village Playgroup is registered with the Charity Commission number 803323 and was established in 1997 with a PLA Constitution.

The Charity is administered by a Management Committee comprising:

Chair	Anne Anton
Secretary	Joanne Cole
Treasurer	Catherine Toms
Members	Gill Bennett, Julie Cox, Janet Devine, Kirsty Eales, Suzanne Honey, Sarah Kisbee, Sam Milburn, Sue Richardson, Michelle Stuffins, Christina Valerio, Sam Whitehouse, Miriam Wood

The above Committee Members were elected at the Annual General Meeting held on 20 October 2011.

Objects, Organisation and Activities

The object of the Charity is to provide pre school facilities for Under Fives in and around the village of Werrington, Peterborough.

Review of Progress and Achievements

The Playgroup was running at full capacity for most of the year but with fewer funded children from September, although more children became eligible for funding during the Spring term. Our Parents/Carers and Toddlers Group continues to play an important part of role within the community and we have now a representative from this Group on the main committee. Two new members of staff have joined the Playgroup and added to the wealth of experience of our existing employees.

Finances

The Playgroups' Bankers are Santander
Independent Examiner is Mark Ruffles of Mark J Ruffles & Co 4 Baron Court, Werrington,
Peterborough PE4 7ZE

On behalf of the Managing Trustees
2012

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE VILLAGE PLAYGROUP (Registered Charity No 803323)**

I report on the accounts of The Village Playgroup for the year ended 31 August 2012 which are set out on pages 4, 5 and 6 which have been prepared on the basis of the accounting policies set out on page 7.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity Trustees consider that an audit is not required for the year (under Section 43(2) of the Charities Act 1993 (the Act)) and that an Independent Examination is needed. It is my responsibility to examine the accounts under Section 43(3)(a) of the Act, to follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act and to state whether particular matters have come to my attention.

Basis of Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with Section 41 of the Act:
and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Ruffles
Independent Examiner

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THE VILLAGE PLAYGROUP (Registered Charity No 803323)
RECEIPTS and PAYMENTS ACCOUNTS
For the year ended 31 August 2012

INCOME RECEIPTS	General Fund
Donations, Legacies and other receipts	1082.28

Total Donated Income	1082.28
Operating Activities to further Charity Objects	
Fees	15093.70
3yr and 4yr old Funding	35499.24
Grant/	0.00

Total Charitable Objects	50592.94
Operating Activities to generate Funds	
Bingo	339.70
Carnival	511.36
Christmas Fayre	863.20
Christmas Raffle	423.00
Other	520.39
Tots	177.20
Pamper Night	617.55
Easy Fundraising.org	48.80
Photo Sales	222.35
Treasure Hunt	350.20
Plant Sales	244.00
Easter Table Top	510.54
Wedding Fayre	530.00

Total Fund Raising	5358.29
Total Income	57033.51
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THE VILLAGE PLAYGROUP (Registered Charity No 803323)
RECEIPTS and PAYMENTS ACCOUNTS
For the year ended 31 August 2012

PAYMENTS	General Fund
Payments to Generate Funds	
Fundraising Events	
Carnival	82.58
Bingo	4.69
Christmas Fayre	77.07
Christmas Party	60.00
Photo Sales	145.69
Plant Sales	149.52
Pamper Night	18.68
Easter Table Top	2.40

Total Payments to Generate Funds	540.63
Operating Activities	
Wages	42604.33
Tax and NIC	4889.77
Rent	4976.09
Training	14.40
Equipment	1117.45
Consumables	541.19
Outing	180.00
Other	

Total Charitable objects	54323.23
Management & Administration	
Insurance/Computer/Post/Stationery/ Telephone/Bookkeeper etc	1555.20
Membership	50.00

Total Management & Administration	1605.20
TOTAL EXPENDITURE	56469.06
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Net of Receipts /Payments	564.45
Cash funds b/fwd	2710.54

Net Assets	3274.99
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All the Charity's operations are classed as continued. Movements on reserves and all recognised gains and losses are shown above.

THE VILLAGE PLAYGROUP (Registered Charity No 803323)
STATEMENT of ASSETS and LIABILITIES
At end of year as at 31 August 2012

CASH FUNDS

Alliance & Leicester Account	4573.81
Cash In Hand	40.00

TOTAL CASH FUNDS	4613.81

Assets retained for Charity's Use

Fixture & Fittings	0.00
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Debtors

Debtors due within one year	0.00
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Liabilities

Liabilities due within One year	1338.82

NET ASSETS	3274.99
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The notes on page 7 form part of these financial statements.

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

C TOMS
TREASURER

SUE GAGE
BOOK KEEPER

DATE:

THE VILLAGE PLAYGROUP
NOTES TO THE ACCOUNTS for the year ended 31 August 2012

1. Accounting Policies:

- (a) The accounts have been prepared in accordance with the Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005).
- (b) Voluntary income is received by way of donations and gifts and is included in full in the Financial Statements when received. Gifts in kind are valued at their estimated value to the Charity and included under the appropriate heading when received.
- (c) Intangible Income is valued and included in income to the extent that it represents goods or services which would otherwise be purchased. Where it is not possible to value the goods or services, such as volunteer time, the accounts do not include them.
- (d) Grants including grants for the purchase of fixed assets are recognised in full in the Financial Statements in the year in which they are received.
- (e) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- (f) Unrestricted funds are donations and other income received or generated for the objects of the Charity without further specified purpose and are available as general funds.
- (g) Fixed Assets are for use by the Charity in fulfilling its main charitable objects and are capitalised and depreciated. Depreciation is provided on all fixed assets at rates calculated to write off the cost of each asset over its estimated useful life, which in all cases is set at four years.

2. Grants:	2011/2012
	£
Peterborough City Council	0.00

3. Staff Emoluments:	2011/2012
Total emoluments - Play leader	
Deputy play leader and play workers	47494.10

4. Debtors:
None

5. Liabilities:	
£ (Inland Revenue – Tax and NIC payment)	1338.82

6. Trustees' Remuneration and Expenses:
No payments were made to Trustees

7. Fixed Assets
None.