

**THE VILLAGE PLAYGROUP**  
**(Charity Number 803323)**

**ANNUAL REPORT and**  
**FINANCIAL STATEMENTS**  
**for year ended 31 AUGUST 2011**

**THE VILLAGE PLAYGROUP  
(Registered Charity No 803323)**

**TRUSTEES' ANNUAL REPORT for the year ended 31 August 2011**

The Charity Trustees present their Report for the period 1 September 2010 to 31 August 2011

The Village Playgroup is registered with the Charity Commission number 803323 and was established in 1997 with a PLA Constitution.

The Charity is administered by a Management Committee comprising:

<b>Chair</b>	<b>Emma Lane</b>
<b>Vice Chair</b>	<b>Tara Edge</b>
<b>Secretary</b>	<b>Victoria Gripton</b>
<b>Treasurer</b>	<b>Samantha Hornsby</b>
<b>Members</b>	<b>Anne Anton, Gill Bennett, Joanne Cole, Caroline George Sarah Kisbee, Amanda Mahoney, Miriam Wood</b>

The above Committee Members were elected at the Annual General Meeting held on 15 October 2010.

**Objects, Organisation and Activities**

The object of the Charity is to provide pre school facilities for Under Fives in and around the village of Werrington, Peterborough.

**Review of Progress and Achievements**

The Playgroup was running at near capacity for most of the year but with fewer funded children from September, although more children became eligible for funding during the Spring term. During the year we extended our outdoor play area on the field with the help of donations from local companies - outdoor play continues to have an important role within the setting. Our Parents/Carers and Toddlers Group continues to play an important part of role within the community and sees large numbers attending on a regular basis. Parents from this Group have shown a keen interest in taking part in fund raising activities with several people joining the committee to help with events that are organised.

**Finances**

The Playgroups' Bankers are Alliance & Leicester  
Independent Examiner is Mark Ruffles of Mark J Ruffles & Co 4 Baron Court, Werrington,  
Peterborough PE4 7ZE

On behalf of the Managing Trustees  
2011

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE VILLAGE PLAYGROUP (Registered Charity No 803323)**

I report on the accounts of The Village Playgroup for the year ended 31 August 2011 which are set out on pages 4, 5 and 6 which have been prepared on the basis of the accounting policies set out on page 7.

**Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity Trustees consider that an audit is not required for the year (under Section 43(2) of the Charities Act 1993 (the Act)) and that an Independent Examination is needed. It is my responsibility to examine the accounts under Section 43(3)(a) of the Act, to follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act and to state whether particular matters have come to my attention.

**Basis of Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with Section 41 of the Act:  
and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Ruffles  
Independent Examiner

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**THE VILLAGE PLAYGROUP (Registered Charity No 803323)**  
**RECEIPTS and PAYMENTS ACCOUNTS**  
**For the year ended 31 August 2011**

<b>INCOME RECEIPTS</b>	General Fund
Donations, Legacies and other receipts	295.92
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<b>Total Donated Income</b>	<b>295.92</b>
<b>Operating Activities to further Charity Objects</b>	
Fees	12410.63
3yr and 4yr old Funding	38910.20
Grant/	0.00
	-----
Total Charitable Objects	51320.83
<b>Operating Activities to generate Funds</b>	
Bingo	571.50
Carnival	584.84
Christmas Fayre	879.70
Christmas Raffle	242.00
Other	442.18
Tots	21.00
Pamper Night	925.50
Easy Fundraising.org	26.46
Photo Sales	309.55
Treasure Hunt	603.68
Plant Sales	362.80
Easter Table Top	404.60
Yellow Moon Sales	11.16
	-----
<b>Total Fund Raising</b>	<b>5384.97</b>
<b>Other Income</b>	
PCC Admin Refund	242.06
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<b>Total Other Income</b>	<b>242.06</b>
<b>Total Income</b>	<b>57243.78</b>
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**THE VILLAGE PLAYGROU (Registered Charity No 803323)**  
**RECEIPTS and PAYMENTS ACCOUNTS**  
**For the year ended 31 August 2011**

<b>PAYMENTS</b>	General Fund
<b>Payments to Generate Funds</b>	
Fundraising Events	
Carnival	28.98
Bingo	2.29
Christmas Fayre	93.38
Christmas Party	60.00
Photo Sales	166.25
Plant Sales	253.96
Pamper Night	7.98
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<b>Total Payments to Generate Funds</b>	<b>612.84</b>
<b>Operating Activities</b>	
Wages	44775.36
Tax and NIC	6013.27
Rent	3539.08
Training	135.00
Equipment	383.51
Consumables	854.74
Outing	247.25
Other	
	-----
<b>Total Charitable objects</b>	<b>55948.21</b>
<b>Management &amp; Administration</b>	
Insurance/Computer/Post/Stationery/ Telephone/Bookkeeper etc	2260.27
Membership	56.00
	-----
<b>Total Management &amp; Administration</b>	<b>2316.27</b>
<b>TOTAL EXPENDITURE</b>	<b>58877.32</b>
	=====
Net of Receipts /Payments	(1633.54)
Cash funds b/fwd	3386.96
	-----
Net Assets	1753.42
	=====

All the Charity's operations are classed as continued. Movements on reserves and all recognised gains and losses are shown above.

**THE VILLAGE PLAYGROUP (Registered Charity No 803323)**  
**STATEMENT of ASSETS and LIABILITIES**  
**At end of year as at 31 August 2011**

**CASH FUNDS**

Alliance & Leicester Account	2670.54
Cash In Hand	40.00
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<b>TOTAL CASH FUNDS</b>	<b>2710.54</b>

**Assets retained for Charity's Use**

Fixture & Fittings	0.00
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**Debtors**

Debtors due within one year	0.00
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**Liabilities**

Liabilities due within One year	957.12
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**NET ASSETS**                    **1753.42**  
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The notes on page 7 form part of these financial statements.

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

S HORNSBY  
TREASURER

SUE GAGE  
BOOK KEEPER

DATE:

**THE VILLAGE PLAYGROUP**  
**NOTES TO THE ACCOUNTS for the year ended 31 August 2011**

**1. Accounting Policies:**

- (a) The accounts have been prepared in accordance with the Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005).
- (b) Voluntary income is received by way of donations and gifts and is included in full in the Financial Statements when received. Gifts in kind are valued at their estimated value to the Charity and included under the appropriate heading when received.
- (c) Intangible Income is valued and included in income to the extent that it represents goods or services which would otherwise be purchased. Where it is not possible to value the goods or services, such as volunteer time, the accounts do not include them.
- (d) Grants including grants for the purchase of fixed assets are recognised in full in the Financial Statements in the year in which they are received.
- (e) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- (f) Unrestricted funds are donations and other income received or generated for the objects of the Charity without further specified purpose and are available as general funds.
- (g) Fixed Assets are for use by the Charity in fulfilling its main charitable objects and are capitalised and depreciated. Depreciation is provided on all fixed assets at rates calculated to write off the cost of each asset over its estimated useful life, which in all cases is set at four years.

<b>2. Grants:</b>	<b>2010/2011</b>
	£
Peterborough City Council	0.00

<b>3. Staff Emoluments:</b>	<b>2010/2011</b>
Total emoluments - Play leader	
Deputy play leader and play workers	50788.63

**4. Debtors:**  
None

<b>5. Liabilities:</b>	
£ (Inland Revenue – Tax and NIC payment)	957.12

**6. Trustees' Remuneration and Expenses:**  
No payments were made to Trustees

**7. Fixed Assets**  
None.